



CRS General Rules & Guidelines

Regular Operating Grants

It is mandatory to use the application form specific to the current year to apply for an operating grant. Forms from previous years will be rejected.

Operating grants are usually awarded for a period of two (2) years for a maximum amount of \$60,000 per year. Researchers submitting an application for less than \$60,000 and who qualify for funding will receive their grant for the amount requested.

The annual CRS funding period is from September 1 to August 31 of every year. Payments to awardees are made on a quarterly basis: September, December, March, June.

The main applicant (principal investigator) is responsible for the administration of his/her grant. All other applicants on a project are considered co-applicants.

The CRS will not award funds if overlapping and/or comparable support for a project has been obtained (even partially) from another agency. Each application sent to the CRS has to be original. Should the applicant accept an award from another agency, which would disallow them from accepting or holding a grant from the CRS, the CRS must immediately be informed.

All applicants must hold an academic appointment in a Canadian university or accredited institution in order to apply for a CRS operating grant.

The CRS accepts renewal requests for this program. Renewals are not however assured. Please note that if the grant is not renewed, no terminal grant should be expected. Applicants should ensure that their internal arrangements allow for possible non-renewal of the grant. If the renewal is approved, it could be granted for an additional two (2) years. Applicants whose grants have not been renewed can subsequently apply for a new operating grant.

Upon acceptance of an award, different actions need to be taken by a researcher in order for his/her award to take effect:

- Formally accepting the award and its pertaining rules while stating that no overlap of the project exists;
- Advising the financial officer of his/her institution of the award;
- Completing and sending his/her researcher's profile (including a recent picture) for our website and donor relations. A form can be downloaded for this purpose from our website (in the 'Are you a researcher?' section).

Please read carefully the document entitled 'CRS Financial Rules & Reporting Obligations – OG' (available on our website, in the 'Are you a researcher?' section) for all financial rules (acceptable expenses, allowed carry forward amounts, etc.) and reporting obligations.

Publications

The financial support awarded by the CRS must be acknowledged in all forthcoming publications and presentations, by properly using our name: *Cancer Research Society* and logo when applicable. To obtain our logo, please refer to our website or contact us by either phone or email (see contact details below).

A copy of each publication must also be sent, in PDF format, to grants@src-crs.ca. When the CRS needs to be mentioned along with other granting agencies, it may become necessary to explain what portion of the research was specifically supported by the CRS.



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Progress report

For all terminating projects, a final progress report is required in order to follow the status of your research project. These reports also allow us to explain to our donors how their money is spent. This progress report is due at the end of the last funding year (i.e. August 31), before November 30. Progress reports are also required for renewals. A form can be downloaded for this purpose from our website (in the 'Are you a researcher?' section).

Please consult the complete [Operating Grant Application Form](#) (available on our website) for further details.